

Westferry Property Services
Rick Sowman Educational Award for employees
through The Kate Edger Educational Charitable Trust

 **PURPOSE**

Westferry Property Services is very proud of what it has achieved and realises this is largely due to its dedicated team of employees. It would also like to recognise the huge contribution that Rick Sowman made to the business and to the industry as a whole.

In light of this, and in recognition of the importance of education, Westferry would like to assist the children of its employees in the form of an Educational Award. This Award is intended to offer assistance to primary and secondary school students for educational activities: for example, to help with expenses for special needs education, to support students to pursue co-curricula activities, or to go towards funding educational opportunities such as school trips. Applicants may apply for amounts of between $2000 and $10,000.

The Kate Edger Educational Charitable Trust (KEECT) encourages, advances and promotes education whether in research, professional, creative or artistic activities. It is neutral and independent of all institutes and offers unbiased and professional Selection Panels, under the wing of the Awards Committee. The board of The KEECT includes 7 professionals. For more information please see [https://www.academicdresshire.co.nz/About+Us/The+Kate+Edger+Educational+Charitable+Trust.html](https://www.academicdresshire.co.nz/About%2BUs/The%2BKate%2BEdger%2BEducational%2BCharitable%2BTrust.html)

**Applicants are to apply using the application form available at** https://www.academicdresshire.co.nz/AcademicAwardsAvailable/DisciplineSpecificandOtherAwards

**REGULATIONS**

1. A number of awards of at least $2000 for educational-related expenses will be available .
2. The Awardees must be:
	1. a child of a Westferry staff member (employed for over 1 year);
	2. a New Zealand Citizen or **Permanent** Resident;
	3. a student attending a primary or secondary school in the Auckland region.
3. In making this award, the selection committee shall give consideration to:
	1. the applicant’s need for financial assistance;
	2. the educational activity for which funding is requested;
	3. verification statement from a teacher at the applicant’s school;
	4. applicant’s aspirations for the future;
	5. any special circumstances considered relevant, e.g. family responsibilities, ethnicity, personal disability.
4. This award may be held concurrently with an award of equal or higher value if the regulations for that award so permit.
5. The award will be paid to the applicant on receipt of proof of the educational expenses for which the Award is to be made; for example, presentation of an invoice from the school for the relevant educational expenses.
6. Each applicant for these awards must submit their application **on the current prescribed application form**, together with:
	1. certified copy of evidence of status as a New Zealand Citizen or Permanent Resident (not Driver Licence);
	2. certified copy of evidence of familial relationship with a Westferry employee, eg. Birth Certificate of applicant;
	3. certified statement on the prescribed form.

 **“Certified copy” means a copy of the original, certified as true by an appropriate authority (for example, Registrar, Head of Department or Study Supervisor, or Justice of the Peace).

A “Statutory Declaration” must be made before a Justice of the Peace or Solicitor on the appropriate form.**

Enquiries to: awards@kateedgertrust.org.nz

**Closing Date: tbc**



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Application Form

All information provided is confidential. If the applicant is under 16 years of age, the application may be filled out by a parent or guardian on the applicant’s behalf.

1. PERSONAL DETAILS

Name: Click here to enter text.

Student ID number (if applicable): Click here to enter text.
Mobile: Click here to enter text.

Email: Click here to enter text.

Address: Click here to enter text.

School: Click here to enter text.

Are you a New Zealand citizen? Choose an item.

Are you a Permanent Resident of New Zealand? Choose an item.

Are you the child of a Westferry employee? Choose an item.

Name of parent employed & Staff ID: Click here to enter text.

Length of time parent has been a Westferry employee: Click here to enter text.

**Please supply a certified copy of evidence of your citizenship status: a birth certificate, citizenship certificate or relevant passport pages (e.g. if you are a Permanent Resident, you must supply a copy of your Permanent Resident Visa). Please also provide proof of familial relationship with a Westferry employee (e.g. copy of Birth Certificate showing names of parents).**

1. EDUCATIONAL ACTIVITY

What is the nature of the educational activity or service for which you are applying for funding? Click here to describe the activity for which you are applying for funding – please provide as much detail as necessary to give a clear picture of the purpose for which the funding will be used.

What organisation or institution is this educational activity or service supplied through? eg your school, another educational service provider? Click here to enter the name of the institute or organisation

When are you expecting to require this funding? Click here to provide dates for the use of this funding

**If applicable, please provide a fees invoice for the educational activity or service for which you are applying for funding, and/or a letter of confirmation from the institute or organisation which is supplying this service.**

1. FINANCIAL CIRCUMSTANCES

What sources of income/funding do you have or hope to have to assist you in funding this educational activity?

Click here and write up to 300 words.

Please note any special circumstances (family, personal, or financial) that could be considered as part of your application. These could include number and ages of children, parenting status, ethnicity, health/disability status, your debt situation:

Click here and write up to 300 words.

1. PERSONAL STATEMENT

Briefly describe yourself and your future goals:

Click here and write up to 300 words.

1. VERIFICATION

Please provide verification on the prescribed form (next page) signed by a teacher from the applicant’s school, that the contents of your application are true.

Give the name of the person you have asked to make this verification here:

|  |  |
| --- | --- |
| NameClick here to enter text. | Address (postal or email)Click here to enter text. |

FINAL CHECK

Please check each statement to confirm you have met all requirements:

|  |
| --- |
| I have read the purpose and regulations of the award |[ ]
| I have given full details in every section |[ ]
| I have enclosed all the supporting documents required, including proof of Permanent residency or citizenship, most recent academic results, proof of familial relationship with a Westferry employee, and invoices/receipts for activities, if applicable. |[ ]
| I have included a signed verification form |[ ]

(N.B. A Statutory Declaration is available at the end of this application form.)

**The Selection Panel will NOT consider applications that do not contain the required information.**

Please keep a copy of your application.

Your signature: Date: Click here to enter a date.

**Closing date: tbc**



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Verification of Application

The purpose of the Westferry Property Services Rick Sowman Educational Award is to assist a child of a Westferry employee in the form of a financial Award to contribute towards educational activities and/or services.

|  |  |
| --- | --- |
| **Applicant** | **Referee** |
| Name: Click here to enter text. | Name: Click here to enter text. |
| Address: Click here to enter text. | Address: Click here to enter text. |
|  | Occupation: Click here to enter text. |

I, click here to enter the verifier’s full name, certify that I have read this application and I believe the statements made by the applicant about the course in which they are enrolled, or intending to enrol, and their circumstances, to be true.

What information can you give about the applicant’s desire to pursue this educational activity?

Click here to enter text.

How long have you known the applicant?

Click here to enter text.

In what capacity do you know the applicant?

Click here to enter text.

Signed: Date: Click here to enter a date.

STATUTORY DECLARATION

For downloaded documents

**I**

Click here to enter your full legal name

**of**

Click here to enter your residential address.

**solemnly and sincerely declare that the following documents (copies of which are attached to this declaration) have been obtained and printed without alteration from the internet or email sources**

¶ *Note: what you write must be true. You can be prosecuted for making a false declaration*.

|  |  |  |
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|  | *Date downloaded* | *No of pages* |
| A | Click here to enter a description of document A. | Click here to enter a date. | Click here to enter text. |
| Click here to enter website URL or sender’s email address. |
| B | Click here to enter a description of document B. | Click here to enter a date. | Click here to enter text. |
| Click here to enter website URL or sender’s email address. |
| C | Click here to enter a description of document C. | Click here to enter a date. | Click here to enter text. |
| Click here to enter website URL or sender’s email address. |

¶ *Note: do not complete the section below until you are with the Justice witnessing your declaration*.

**I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.**

Your signature:

Declared at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_ before me:

|  |
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|  |

Signed:

Justice of the Peace for New Zealand